



# SCHOOL AGE CHILD CARE MISSION AND GOALS

Southern District YMCA facilitates School Age Child Care (SACC) programs in seven area elementary schools and in the Tuck Learning Campus in Exeter.

## Mission

Our mission is to provide quality, safe and nurturing before and after school care that develops the whole child—mind, body and spirit—leading to success in school, society, work and personal achievement. This is possible because trained and educated YMCA staff model positive behavior in all social interactions to reinforce the core values of the YMCA: caring, honesty, respect and responsibility.

## Goals

YMCA School Age Child Care strives to:

- Offer the most diverse and highest quality before and after school programs for elementary age students in the region
- Provide a safe, supportive environment where children develop social skills, build life-long friendships and gain self-confidence
- Ensure that children who need before or after school care receive it regardless of ability to pay
- Provide programming in four core content areas: art, literacy, STEM (science, technology, engineering and math), and health and wellness
- Support quality homework time with assistance, as needed, and free personal time
- Engage children in at least 30 minutes of active, physical play every day
- Offer healthy snacks (or breakfast), including fruits, vegetables and whole grains
- Offer additional enrichment activities

# CURRICULUM

## DAILY SCHEDULE

Our programs will run 5 days a week from 7a-8:45a; 2:30p-6p (hours vary slightly by location based on school start/dismissal times). Our before school programs each day include activity stations, a healthy breakfast, and active play time. Our afterschool programs each day include outside time, a healthy snack, active play time, and enriching program components with a focus on character development, health and wellness programming, STEM, 21st Century Skills, leadership development, social emotion learning, outdoor education and arts and crafts!

## SAFETY FIRST

Since March 2020, we have had hundreds of children in our care. As we continue the school year, we will keep these practices in place and continue to adapt, including: health screenings, enhanced cleaning, and a stay home policy.



## CURRICULUM CONTINUED

### COST TO FAMILIES

Families can register on flexible enrollment schedules that work best for them, with 2-Day, 3-Day, and 5-Day schedules for AM and PM enrollment, as well as a combined Full Time AM/PM option. All current rates are located on our 'Rates' page. Early release day extended programming is offered at no additional cost to families provided your child is already enrolled for that particular day of the week.

### PROGRAM LOCATION & REGISTRATION

We plan on returning to offering programs in all SAU communities we traditionally serve, contingent on facilities access, sufficient registration, and our capacity to provide programming. Program spots are VERY limited and are subject to change. Registration is open for current offerings. Contact [SACCinfo@sdyymca.org](mailto:SACCinfo@sdyymca.org) for more information!

# PARENT INFORMATION

### REGISTRATION

Before your child may attend YMCA School Age Child Care, you must register your child online and provide:

- A one-time, non-refundable and non-transferable, \$50 registration fee for each child enrolled in the program (registration fees will be applied to the first week's bill);
- A copy of current immunization history and a physical exam dated within the last two years;
- A telephone number where a parent or guardian may be reached during program hours; and
- Two additional emergency contacts who are authorized to pick up your child(ren) in case of an emergency - if you are unavailable.

### ENROLLMENT & ATTENDANCE

Enrollment options are flexible to meet a variety of family needs. Children can be enrolled before or after school - or both. And, children can attend from two to five days a week depending on their situation. Rates reflect this flexibility.

#### **New Enrollment**

All new enrollment for the upcoming program week must be completed by Thursday at noon the week prior. This allows the YMCA to maintain the proper staff-to-child ratio, provide site staff with all the required state licensing and emergency contact paperwork, and set up the new registration in our billing/enrollment system. Registrations completed after Thursday at noon for the upcoming week will not be allowed to start until confirmation has been received regarding their approved start date.

#### **Enrollment Changes & Withdrawal**

All enrollment changes (i.e., change of days, schedules, cancellations) must be made in writing to [SACCinfo@sdyymca.org](mailto:SACCinfo@sdyymca.org) no later than Friday at noon, two program weeks in advance of the requested change. For example, a parent wishing to cancel their child's enrollment effective Monday 10/26/20 must submit this request in writing to [SACCinfo@sdyymca.org](mailto:SACCinfo@sdyymca.org) by no later than Friday 10/16/20 at noon.

#### **Scheduled Early Release & Delayed Opening Days**

If your child is regularly enrolled during scheduled early release and delayed opening days, no additional fees will be charged and program operates on extended hours for those days.



## **PARENT INFORMATION CONTINUED**

### **PAYMENT**

Our school age child care programs operate on a weekly billing schedule. Payments are due in full each week in advance of the upcoming week of program. Automatic payments via credit card or bank draft is offered. Payment are not accepted at the program site.

If payments become 14 days overdue, the child may be removed from the program until past due balance is paid. Their spot will not be reserved if removed due to overdue payment. Re-enrollment is subject to availability.

### **Financial Assistance**

Southern District YMCA strives to ensure that all children who need before and after school care receive it regardless of the ability to pay. To be considered for financial assistance, please complete and submit the application form.

### **ACCOMMODATIONS & SPECIAL NEEDS**

Participants are treated as individuals with respect shown for different tastes, preferences, range of behavior patterns and abilities. However, we require that the safety and security of everyone is maintained. If a one-on-one aide is assigned to a child during the school year, regardless of the aide's function, an aide is required to accompany the child during their YMCA program. Aides are not provided by Southern District YMCA.

The YMCA reserves the right to dismiss a child from a program whose special needs we are unable to meet or whose conduct is not in the best interest of the YMCA and the other participants. Please contact us if you have questions regarding the accommodations and special needs of your child.

### **BEHAVIOR**

We model by the four core values of the YMCA: caring, honesty, respect and responsibility. If a student can't meet the expectations of our programs, parents will be notified and corrective plan will be set. If the students's behavior continues violate YMCA policies, the student will be dismissed from the program. If violent or threatening behavior occurs or damage to the facility and/or other property is caused, the student may be dismissed from the program (i.e., hitting, kicking, threatening, and damaging of property). Refunds will not be granted if a student is dismissed from a program.

### **EMERGENCY INFORMATION**

Southern District YMCA has a plan in place to respond quickly and notify you in an emergency. In the event of an emergency, we will contact you if your child is directly affected. Parents can also receive up-to-date information on our website or Facebook page (Southern District YMCA).



# RATES

Our school age child care programs operate on a weekly billing schedule. Payments are due in full each week in advance of the upcoming week of program. Weekly automatic payments via credit care or bank draft is set up with the information provided and payment is drafted the Friday prior to each program week. Payments are not accepted at the program site.

If payments become 14 days overdue, the child may be removed from the program until past due balance paid. Their spot will not be reserved if removed due to overdue payment. Re-enrollment is subject to availability. Weekly enrollment rates are based upon 180 days of school and divided into equal weekly payments. There is no prorated fee for weeks including in-service days/holidays where there is no school. You will not be billed for school vacation weeks.

The weekly payment is based on enrollment and not the child's actual attendance. Your child may only attend on enrolled days. Absences will not be credited. No credit will be given for emergency or weather-related cancellation days. No credit will be given if your child is unable to attend due to quarantine or COVID-19 testing requirements outlined in our COVID-19 child screening policy. The Southern District YMCA is committed to providing support so that all children can be successful in our program. Tuition will not be refunded if your child is asked to leave for behavioral reasons.

## 2022-2023 School Age Child Care Rates

Traditional Before and After School Care	2 Day Rate (1-2 Days)	3 Day Rate	Full Time (4-5 Days)	2nd/3rd Child (Full Time Discount)
AM Only	\$36/Week	\$52/Week	\$77/Week	\$69/Week
PM Only	\$46/Week	\$68/Week	\$98/Week	\$88/Week
AM & PM	N/A	N/A	\$124/Week	\$111/Week